



Doon University of Uttarakhand

Motharawala Road, Kedarpur

P.O Ajabpur Kalan, Dehradun, Uttarakhand

Website : www.doonuniversity.org; Email: registrardoon@gmail.com

APPLICATION FORMAT

Advertisement No:.....Dated:

Post Applied for:

*Fix your latest
Photograph and
Sign across*

Particulars of Demand Draft:

Draft No: _____ Dated: _____ Amount _____ Name of the
Bank and Issuing Branch _____ Name of the
Bank on which drawn _____

1. Personal details: Use CAPITAL LETTERS and write clearly

Name:	English						
	Hindi						
Date of Birth:	Day	Month	Year	Age as on date of advertisement	Year	Month	
Place of Birth:	City / Village:			State :	Country :		
Father's Name :	English						
	Hindi						
Mother's Name:	English						
	Hindi						
Religion:							
Aadhar No.							
Nationality :	Gender (Tick, Whichever is applicable)		Category (Tick, Whichever is applicable)		Marital Status (Tick, Whichever is applicable)		
	Male <input type="checkbox"/>		<input type="checkbox"/> SC	<input type="checkbox"/> ST	Single <input type="checkbox"/>		
	Female <input type="checkbox"/>		<input type="checkbox"/> OBC	<input type="checkbox"/> General	Married <input type="checkbox"/>		

2. Educational Qualification: Attach self- Attested Photocopies of each examination

	Name of the Board / University	Year	Marks Obtained	Maximum marks	%age of marks / CGPA with %age marks	Division	Subjects studied
Matriculation (10 th)							
Higher Secondary/ Intermediate(10+2)							
Bachelor's degree (Name of degree)							
Master's degree (Name of degree)							
M.Phil. in	Topic of the M.Phil. Dissertation:						
Ph.D.			Topic of the Thesis:				
Any other							
Details of JRF/NET/SLET/ SET	Year Qualified		Subject				
JRF							
NET							
SLET							

3. Present Assignment

Designation	Employer (Name of the Organisation)		Date of Joining Date/Month/Year	Nature of Appointment (Adhoc/ Temporary/ Permanent/ Contractual)
Basic Pay p.m. ()	Pay Band ()	GP/AGP ()	Gross Salary p.m. ()	Increment Date (Date/Month)

4. Past Work Experience (Please start from first appointment of the present position). Add additional rows, if needed.

Post held	Nature of appointment (Regular/ Contractual/ Temporary/ Visiting/ Guest)	Pay Scale/ Band	Basic Pay p.m.()	Gross/ Consolidated Salary P.m.	Employer (Name & address of the organization	Experience		
						From	To	Total Experience In Years & Months

Proficiency in Computing : (on a scale of 1-10, where 10= the most proficient)

Windows based Packages	Proficiency	Proficiency
MS-Word		
Excel		
Power Point		
Access		

5. Languages Known	Spoken		Written	

6. References: Please provide names of three persons who are not related to you and are familiar with the work/ professional experience/ accomplishments

	1	2	3
Name			
Contact Address			
Email:			
Phone (landline) With STD Code:			
Mobile Phone No.			
Fax with STD Code			

7. Contact Details of the Applicant:

Address for Correspondence		Permanent address	
Name:		Name:	
House No:		House No.	
Street:		Street:	
City:		City:	
State:		State:	
Pin Code		Pin Code	
Email	Phone No. (With STD Code)	Mobile No.	Fax No.

8. Declaration:

I, _____ son/ daughter of _____ hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature/ appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant: _____

Name in Capital Letters: _____

Date: _____

Place: _____

(Unsigned application is liable to rejection)

9. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/ contract/ temporary capacity, the application must be endorsed/ forwarded by the Head of the Department / Employer. Otherwise the application is liable to be rejected).

Forwarded to the Doon University (State Government of University of Uttarakhand) Dehradun, Uttarakhand, India – 248001

The applicant Dr./ Mr./ Mrs./ Ms. _____ who has submitted this application for the post of _____ in the Doon University Dehradun has been working in this organization namely _____ in the post of _____ in a temporary/ contract/ permanent capacity with effect from _____ in the Scale of Pay/ Pay Band of _____. He/ She is drawing a basic pay of _____. His/Her next increment is due on _____.

Further, it is Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against the said applicant. There is no objection for his/ her application being considered by the State University of Uttarakhand .

(Signature of the forwarding officer)

Name: _____

Designation: _____

Place: _____

Date: _____

(Seal)

